



## **Student Placement Guidelines**

### **Our Clinics**

Neighborhood HealthSource (NHS) offers a full spectrum of health maintenance, screening and disease prevention and health maintenance services for all ages. Students should expect to learn in a primary health care and family practice setting.

### **How to Request a Placement or Shadowing Experience**

All student placement experiences including clinical rotations, MA externships, and shadowing experiences, must be set up through the Human Resources department. To inquire, please email [hr@neighborhoodhealthsource.org](mailto:hr@neighborhoodhealthsource.org), including clinical learning objectives, placement requirements and timeframe. Someone will get back to you within a week.

Due to our small size and other factors, NHS has very limited ability to take students. We do not accept placements from online or out-of-state programs. Placements are based on availability, provider preference, existing agreements with the institution, and date received. We generally limit preceptor placement to 1-2 semesters. Placement is subject to approval by the Medical Director or Clinical Operations Manager/ Director, as relevant.

### **Information Needed to Establish a Clinical Placement**

Schools or students seeking clinical rotations or externships at Neighborhood HealthSource must execute an organizational clinical training agreement with NHS and provide proof of the following, prior to placement of any student:

- Hepatitis B vaccination series
- TB testing within the last three months. If the student has had a positive PPD in the past, s/he must provide proof of a negative chest x-ray or blood test.
- Training in regulatory requirements including HIPAA, universal precautions and patient safety.
- Malpractice liability coverage during the clinical placement